

## **Proceeding regarding formation Electoral Literacy Club (ELC)**

**Date:04/12/2021**

Puthimari college has constituted an Electoral Literacy Club (ELC) as per direction of the office of the Sub-Divisional officer (civil) Rangia .

The following students have been selected by the principal as members of the executive committee. All the student members of the committee are requested to contact the Nodal Officers immediately.

Nodal Officer - Sujata Hati Baruah ,Dept of Political Science

Janti Sarma , Dept of Political Science

Students Union – Reshma Begum ,President (5<sup>th</sup> Sem)

Champak Kumar, Vice President

Sanjib Kailita, General Secretary

Nisha Begum, Asst. General Secretary (3<sup>rd</sup> sem)

Class Representative – Manash Pratim Deka, HS 1st Year

Niharika Devi, HS 2<sup>nd</sup> Year

Chintumoni Das, BA 3<sup>rd</sup> semester

Violina Goswami, B.A. 3<sup>rd</sup> semester

Jurima Das, B.A .5 th Semester

Puthimari college has constituted an Electoral Literacy Club (ELC) as per direction of the office of the Sub-Divisional officer (civil) Rangia .

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**Date: 14/12/2021**

A meeting was held at the Principal's Office on 14/12/2021 at 12.30 P.M. regarding the activities of the Electoral Literacy Club .All the member of the executive committee along with the Nodal Officers attended the meeting by addressing the members; the principal delivered a lecture on the duties and responsibilities of the club.

Reshma Begum was chosen as the chairpersons Champak Kumar as Vice Chairperson and Nisha Begum and Sanjib Kalita were chosen as Ambassadors.

## **Duties and Responsibilities of the Executive Committee**

The Executive committee, under the guidance, consultation and supervision of the Nodal officer will be responsible for organizing the activities of the ELC. The elected body shall endeavour to generate the culture of electoral participation amongst the ELC. Members and will have the following role:

1. Organizing the club enrolment.
2. Plan activates for the ELC and develop the calendar of activates form the year.
3. Generate ELC resources
4. Facilitate the enrolment for the students not registered as voters.

## **Duties and Responsibilities of Nodal Officer/Mentor**

One or two teachers from the Political Science Department of the College etc will act as the Nodal officers for the ELC. They will also act as Mentors for the respective ELC. The teachers with election duty experience should be given preference for this work. Their job content will focus on:

1. Promote and supervise Club enrolment.
2. Supervise the election and formation of the Executive Committee of ELC
3. Coordinate with formation prescribed by the District Election officer for receipt of ELC engagement resources.
4. Attempt generating new resources and forward the same to the District Election Officer.\
5. Guide and supervise the development of the calendar of activates for the year by the Executive Council.
6. Facilitate the enrolment for the students not registered as voters.

## **Calender Of Activites For the year 2022**

<b>DATE</b>	<b>OCCASSION</b>
25 January	National Voters Day
13 August	Pre Independence Day Celebration
26 November	Constitution Day
10 December	International Human Rights Day

The club under supervisions of the two nodal officers wills performance following activities on the above mention days

1. Organizing awareness programs on duties of a voter during election and on using EVM etc.
2. Organizing various activities celebrating India's Independence Day.
3. Organizing and invited lecture on Indian Constitution and /B R Ambedkar
4. Organizing various activities celebrating the International Human Rights Day

## **Members of the Electoral Literacy Club**

Sl No	Name of the member	Designation	Contact No.	Email Address
1	Sujata Hati Baruah	Nodal Officer	9365018745	<a href="mailto:sujatahatibaruah@gmail.com">sujatahatibaruah@gmail.com</a>
2	Janti Sarma	Nodal Officer	9101496758	<a href="mailto:jantisarma19@gmail.com">jantisarma19@gmail.com</a>
3	Reshma Begum	Chairperson	9678556343	
4	Champak Kumar	Vice Chairperson	9531496604	
5	Sanjib Kailita	Ambassador	9957251512	
6	Nisha Begum	Ambassador	9395487114	
7	Manash Pratim Deka	Class Representative	8724021832	
8	Niharika Devi	Class Representative	9394304810	
9	Chintumoni Das	Class Representative	8822651718	
10	Violina Goswami	Class Representative	7099577461	
11	Jurima Das	Class Representative	7636890923	

## **Proceeding**

**27/12/2021**

A letter has been received by the Principal's office from Directorate of Higher Education, Assam on 27/12/2021. It was regarding the organization of competitions in three categories i.e., Football, Singing and Dance competition as part of celebration of Xojaag Voter Competition w.e.f.27/01/2021 to 05/01/2022 at the revenue district level. The letter requested the college to ensure the participation of the students from the college in these events. The principal forwarded the letter to the Nodal Officers of ELC.

**30/12/2021**

A letter has been received by the Principal's office from Sub-Divisional Office (Civil), Rangia on 30/12/2021. It was regarding the submission of list of participants for Football competition to be held from 4-5 January, 2022 at Kamalpur Mini Stadium by 31/12/2021. The principal forwarded the letter to the Nodal Officers of ELC. The BDO of Kamalpur block asked the principal to send videos of selected students in singing and dance competition.

The Nodal Officers issued a notice for all the students asking for their participation.

**31/12/2021**

After receiving the list of interested students and meeting them personally; the Principal and the nodal officers formulated the final list of participants for the football competition and sent the list to the Election Officer, SDO (Civil) Rangia. At the principal's office, after the discussion with the nodal officers; it was decided that the selection competition for the singing and dance would be

**organized on 04/01/2022 at the college premises. A notice has been served to the students in this regard.**

**04/01/2022**

**The competition started on**