



OFFICE OF IQAC

PUTHIMARI COLLEGE

E-mail :- principal.puthimaricollege@gmail.com

Web Address: www.puthimaricollege.in

P.O.- Soneswar, Dist.- Kamrup (Assam)

Soneswar- 781382, ESTD. - 1981

☎ 03621- 288003

The minutes of IQAC meeting

7/08/2018

Resolution

- Opening self-sustaining courses- BBA, Mass communication .
- Opening HS and Under Graduate courses in Science and Commerce.
- Provide infrastructural facilities in- 1) Electronic bell
- 2. Up gradation of Electrical appliances.
- 3. Up gradation of website
- Introduction of Decomposing system
- Up Gradation of IQAC room

Minimum one workshop on revised NAAC accreditation.

Resolution 2

Sessional Mark Component

Sessional Exam:- 10% for writing and 10% for other component as follows:

Others component:-

Total Marks	Internal Marks	Sessional Marks	*Attendance	Seminar (General courses)	Seminar (Major Courses)	Home assignment (Major Courses)
100	20	10	4	6	3	3
75	15	7.5	4	3.5	2	1.5
50	10	5	4	1	1	0

*

75%-80%=01

81%-85%=02

86%-90%=03

91%-100%=04



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Student orientation programme-

- 1) One for Examination
- 2) Another for Library

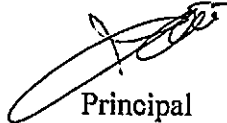
18-09-2018

- a) Meeting discuss to reform the committees as per category, Principal is distributed to issue notice accordingly
- b) Coordinator NAAC is to collect departmental profile, individual profile within 15 days.
- c) The meeting discuss the matter and resolves to prepare for sending institution in the ensuring term of NAAC.
- d) The meeting discuss the matter of receiving documents from the office Gunasankar Mahanta is entrusted with the duty of supplying documents.

01-04-2019

Resolution:

- a) It is resolved that Principal will make necessary arrangement for earth-filling and drainage system of the front side to made the beautiful and gradient should be established by the help of Alumni association.
- b) Resolved that the arrangement for grass carpeting should be made by the authority.
- c) It is resolved that the person who is appointed to help the IQAC work is approved by the IQAC. The remuneration is made by the Principal subject to the fund position.
- d) It is resolved that progress should be maintain strictly and monthly report submit is compulsory.
- e) It is resolved that the app which was necessary for the college website and IQAC authority has been ordered to the agency to make the necessary arrangement and work is in progress so IQAC is satisfied in progress and also approved the same.
- f) Resolved that a software should be used by authority for automation of college accounts system.
- g) Resolved that the "SWAYAN" app should be run in the college by authority through appointing a coordinator and committee.
- h)


Principal
Puthimari College, Sonaswar
Kamrup, Assam

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Puthimari College
Sonaswar, Kamrup, Assam